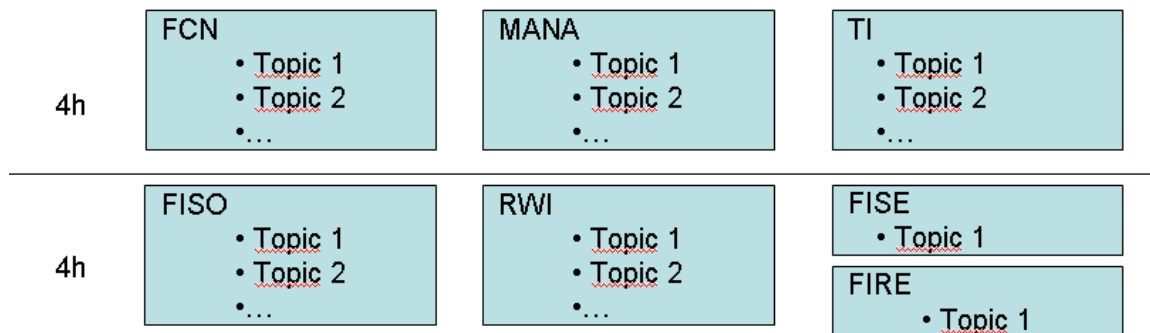




**Subject: Modus Operandi for breakout sessions for the next Future Internet Assembly in Stockholm**

**1. BACKGROUND**

The breakout sessions of Madrid and Prague FIAs were setup around 7 groups that were each allocated 2 or 4 hours. Each group was deciding its own format and agenda. Schematically, the sessions were organised as follows:



Caretakers highlighted, inter alia, in their answers to a questionnaire circulated in June 2009 the following points:

On the positive side:

- The **momentum** created by the community around the events which, in addition to the sessions, offer a **very good networking** activity.
- The fact that all groups have **plans towards upcoming FIAs**.

On areas to be improved:

- The difficulty to motivate people to **actively participate** in the process.
- The difficulty to achieve **effective cross-domain** work, in particular when some groups work in **parallel sessions** during FIAs.

## 2. REVISED BREAKOUT STRUCTURE

With a view to addressing the concerns highlighted in the previous point, the caretakers have agreed to re-arrange the breakout sessions of Stockholm the following way:

2h	Topic A.i	Topic A.ii	Topic A.iii				
2h	Topic B.i	Topic B.ii	Topic B.iii				
2h	Topic C.i	Topic C.ii	Topic C.iii				
2h	FISE	MANA	RWI	FISO	FCN	FIRE	TI

Organising (and announcing in advance) a portion of the breakout sessions in advance, should allow to:

- Address **one specific topic** in one single session.
- **Avoid duplication** of topics across separate groups.
- **Prepare the topics in advance.**

## 3. PROPOSED TOPICS FOR STOCKHOLM

At the preparatory meeting of 26<sup>th</sup> June, the caretakers agreed on a preliminary list of topics to be addressed:

- (1) *Different architectures for different business models*
- (2) *ID Management, including routing and addressing in the Future Internet*
- (3) *What does it mean to conduct experimentally-driven research?*
- (4) *Deploying on “Future Internet Research & Experimentation” (FIRE)*
- (5) *Orchestration across things, services and content*
- (6) *The question of ‘Discovery & Search’ in the future Internet*
- (7) *What does Future Internet mean for smart-cities?*
- (8) *How to measure trust?*
- (9) *What does Future Internet mean for enterprise?*

#### 4. PROPOSED OUTPUT

With a view of working towards a result that is comparable among groups and readable for everyone, in particular those absent from Stockholm, a unique progress report model is suggested here after.

<b><u>Title:</u></b>	<Insert here the title of the topic to be addressed, if possible as a question. Be short and provocative!>
<b><u>Problem Statement:</u></b>	<Insert here the problem statement: no problem = no need for a session! The length should be short, max 3 paragraphs of 5 lines. It should include and put in perspective 'the commonly' thought solutions to the problem or a reasoning behind the fact that there are no known solutions. History of the problem and background should not be included here, but in the reference section>
<b><u>Caretakers:</u></b>	<Names of the caretakers, and the groups they belong to>
<b><u>Participants:</u></b>	<Names of the people who indicated interest at registration>
<b><u>Points of agreement:</u></b>	<List here the points of agreement and a brief explanation of why/how a consensus has been reached. Include as well significant options that have been left behind.>
<b><u>Points of discussion:</u></b>	<List here the sub-points which are still under discussion as well as a brief explanation of the open options for each>
<b><u>Follow up actions:</u></b>	<List of agreed actions to do after Stockholm and before Valencia. These actions are to be undertaken by the 7 groups>
<b><u>Reference:</u></b>	<References to external documents should be included here with a view to keep the overall text not longer than 2-4 pages. Include as well the presentations made during the conference>
Does this topic require a follow-up discussion in Valencia? Yes/No	
If yes, specify draft title: ...	

#### 5. PROPOSED CALENDAR

- 26<sup>th</sup> June:
  - draft topics decided
  - preliminary assignment of topic leaders, see separate excel file
- End July:
  - title of topics are frozen
  - topic leaders are fully assigned
  - first draft of problem statement
- topics are put online for everyone's input 18<sup>th</sup> September (FIA-caretakers meeting in Brussels)

- sessions are assigned to time slots
- final arbitrage (if any) is made on the content of each topic
- rapporteurs are assigned to each topic
- opening of registrations for Stockholm; participants are asked which session they intend to participate and are [invited to apply/added] to the distribution lists of each topic
- Until Stockholm
  - pre-agree on as much content as possible for each topic (*'what do we agree in advance?'*)
  - clearly identify points for discussion (*'let's understand our disagreements'*)
  - decide the detailed program of each session (format, speakers, keynotes, etc).
- Final preparation meeting for Stockholm 16 October
  - finetune the detailed program of each session
- In Stockholm
  - hold the sessions with a view towards dispelling as many disagreements as possible (remember: audience should be aware of the issue well in advance)
  - if questions remain (and are of importance enough), narrow them and propose a follow-up topic for Valencia
- After Stockholm
  - finalise reports
  - decide immediately of topics for Valencia